



Directions: Please Read & Follow Carefully

1. Select a faculty Instructor and design your project with their consultation. Write a working draft of this document so that revisions suggested by your Instructor may be incorporated into the final Independent Study contract.
2. Obtain signatures from your Instructor and the Chairperson of the department in which credit is to be earned. For courses within the College of Business, approval of the Associate Dean in the John H. Sykes College of Business is also required. Submit the signed Independent Study contract to the Registrar's Office (registrar@ut.edu).
3. Notes on deadlines: Independent Study contracts are due to the Registrar's Office during the registration period for the term in which the Independent Study will occur. Students that have not submitted the contract by the end of the third week in which the course has begun will be required to file an academic petition for a late add in the Academic Advising Office.

****using black ink is recommended****

Name: _____ ID #: _____
Campus Box: _____ Phone: _____

Class Year During Study: _____ Term/Year of Study: _____

Major(s): _____
Minor(s): _____
Department: _____
College: _____
Instructor: _____

Course Prefix
& Number: _____
Course Title: _____
Credit Hours: _____

Student, Instructor, & Department Chair Signatures

Student: _____ Date: _____
Instructor: _____ Date: _____
Chair: _____ Date: _____

Project Title: _____

Please Proceed to Section One

Associate Dean's Office (COB) /
Dean's Office (all other Colleges)

Received:
(all Colleges)

Approved:
(College of Business only)

Registrar's Office

Received:

1. Purpose of Study

a) What are your specific objectives? Provide a thesis or brief abstract.

b) How does this independent work further your course of study? What specific courses have you taken which prepare you for the work?

c) Why are you proposing to take this course as an Independent Study as opposed to a regular term course?

2. Required Academic Measures & Means of Evaluation

How will you meet your objectives for the course and how many hours per week will this take? Describe the criteria on which you will be graded and estimate the percentage each criteria will be worth in your grade (i.e., papers, journal entries, laboratory/studio time, exams, other).

3. Preliminary Bibliography

Which books, periodicals, journals and other sources will you explore? Use proper bibliographic format and attach an additional sheet if necessary.