

Federal regulations require that you complete an exit counseling session before you graduate and *every* time you drop below half-time status. The counseling session provides information about how to manage your student loans after college. Please follow these instructions to complete this obligation for your student loans.

- Visit [studentaid.gov](https://studentaid.gov)
- Log in using your FSA ID. (Note: If you do not remember your FSA ID you can retrieve it at [studentaid.gov](https://studentaid.gov)).
- Click on “Manage Loans.”
- Select “Complete Exit Counseling.”
- Click on “Start” and read the instructions.
- Read through each page of the counseling session thoroughly. You will be quizzed throughout the session.
- Print the confirmation page (it states your rights and responsibilities) or note the confirmation number for your records.

If you are receiving this letter due to a change in your enrollment, the Financial Aid office may be required to perform a Return of Title IV Funds Calculation. Once the calculation is complete, you will be notified of any changes to your financial aid.

Once logged into to [studentaid.gov](https://studentaid.gov), an integrated view of Title IV loans and grants can be seen. Your loan data will be displayed during the exit counseling session, but you may return to your online dashboard at any time to view a complete history of your federal aid received from any institution you have attended.

The Federal Student Loan (FSA) Ombudsman’s office is a resource for borrowers when other approaches to resolving student loan problems have failed. First, attempt to resolve complaints by contacting the school, lender, or agency from which the loan(s) were issued. If you have made a reasonable effort to resolve your problem through normal processes and have not been successful, contact the Ombudsman.

**U.S. Department of Education ♦ FSA Ombudsman**  
**830 First Street, N.E. ♦ Fourth Floor ♦ Washington, DC 20202-5144**  
**Toll Free: 1-877-557-2575 ♦ Fax: 202-275-0549**  
[studentaid.gov](https://studentaid.gov)

We in the Financial Aid Office at The University of Tampa wish you all the best in your future endeavors. Please contact us with questions regarding loan exit counseling or if we may be of assistance to you again in the future.