

STATEMENT OF STUDENT

[To be completed by the student]

The student may not withdraw from the course once an Academic Integrity violation is recorded.
Student's Initials:

I understand the Academic Integrity violation and have discussed the incident and the evidence with the instructor. I understand that this document will be maintained in the Office of Graduate and Continuing Studies. I elect the following:

I accept the decision of the instructor and agree to abide by all imposed sanctions.

I wish to have my case referred to the Graduate Academic Integrity Hearing Panel for adjudication

SIGNATURES

Student Signature: _____ Date: _____

Student Spartan Email: _____

Instructor Signature: _____ Date: _____

Instructor Email: _____

SUBMITTING THE FORM

This form with all signatures must be sent to the Director of Graduate and Continuing Studies (Director) within 5 "working days" from the date in the SIGNATURES section. A "working day" is defined as a calendar day, excluding Saturdays, Sundays, legal holidays, and any other day when the university is not in session.

HEARING ON THE ALLEGATION

- If the course instructor and the accused student resolve the matter through an agreement, the matter will be closed without further action beyond consequences imposed within the course as noted on this form.
- If the course instructor and the accused student do not resolve the matter, the course instructor shall, within 5 working days from reaching impasse with the accused student, gather the evidence and forward the evidence and specifics of the charge with this form to the Director of Graduate and Continuing Studies (Director) for further proceedings under the Policy.
- The Director shall notify the accused student in writing of the alleged violation of this Policy within 5 Working Days from receipt of the information from the course instructor.
- The alleged violations will be heard by a Policy "Hearing Panel." The Hearing Panel will schedule a hearing for consideration of the alleged violation of this Policy and the Panel Chair shall provide written notice to the accused student of the date, time, and location of the scheduled hearing.
- The documentary evidence that will be offered against the accused student shall be provided by the Director to the accused student for review at least 5 Working Days before the commencement of the hearing.

The Graduate Programs Academic Integrity Policy with details pertaining to the hearing on the allegation, outcome following the hearing, and right of appeal are in the university catalog.